



## TIDWORTH TOWN COUNCIL

Community Services February 2019

Minutes of the Community Services Committee meeting held on 12<sup>th</sup> February 2019 in the Community Centre at 7.00pm.

<p><b>Attended</b> Councillors: S Slater (SS) in the Chair, P Hedge (PH), E O’Connell (EO), S Anderton (SA) , H Jones (HJ), M Shepherd (MS), Nigel Arch (NA), B Pratt (BP), Ann Birch (AB)</p> <p>Admin: A Nicholls (AN)</p>		<p><b>18/0072S 1. Apologies for Absence:</b> No Absences from the Committee. <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member’s absence are accepted.</i></p>
Item	Agenda Item	Action By
18/0073S	<p><b>2. Declaration of Interest</b> <b>None.</b> <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
18/0074S	<p><b>3. Minutes of Previous Meeting</b> Minutes of January 2019 meeting ratified at February 2019 Full Town Meeting.</p>	
18/0075S	<p><b>4. Community Centre</b></p> <ul style="list-style-type: none"> <li>• <b>Kitchen Units:</b> The kitchen units are due to be fitted during the week commencing 18<sup>th</sup> Feb. AN will work out how many keys will need to be cut. It will be necessary for each group to have 2 keys and spares to be held in the Admin Office.</li> <li>• <b>CC - Front Door</b> – a day will be confirmed for the replacement front door by the end of next week, after the kitchen units have been completed.</li> </ul>	AN
18/0076S	<p><b>5. War Memorial</b></p> <ul style="list-style-type: none"> <li>• <b>CCTV</b> A new quotation was discussed for a “state of the art” Camera for the War Memorial. It was agreed that the cost was far too much.</li> </ul>	

	<p>The cost was over £4k, another quote would need to be sought. AN will do some research into a local company from Amesbury SS look into a 5 year lasting battery powered camera fitted in a local club to find out who the contractor was. This would not need mains feed, but still has Passive Infrared (PIR) facility.</p> <ul style="list-style-type: none"> <li>AB enquired into any funding that maybe surplus from the original War Memorial Fund that could potentially use towards the security lighting.</li> </ul>	<p>AN</p> <p>SS</p> <p>Town Clerk</p>
18/0077S	<p><b>6. Hanging Baskets – Station Road</b></p> <ul style="list-style-type: none"> <li>A quote had been received for the replenishment and upkeep of the hanging baskets and troughs up Station Road. £1000 was deemed acceptable, the same as last year, proposed by HJ, seconded by SA, carried.</li> <li>The broken planter at the top of station Road was also discussed; it has since been confirmed that the repair of this lays with Wiltshire Council, however Admin will continue to get quotes for the work in the meantime.</li> </ul>	<p>AN</p>
18/0078S	<p><b>7. Grounds Maintenance</b></p> <ul style="list-style-type: none"> <li><b>Grit Bins</b> AN explained that the Town Clerk and HJ conducted site visits and have produced a list of bins and their location. Replenishment of those bins is in place. Additional bins will be sited on the Riverbourne Estate (Phase 2) in due course. As these bins are not for clearing peoples Drives but Main Roads, information will be given out of costs for individuals to purchase their own if need be.</li> <li>The cost of traffic management and works to be conducted on the trees along the A338 bordering the TTC field was discussed. The sum of £1275.25 +VAT was proposed by NA, seconded by SA, carried.</li> </ul> <p>The next Grounds Maintenance meeting will take place with Tivoli on Wednesday 13 March 2019 at 1000hrs.</p>	
18/0079S	<p><b>8. Cemetery</b> No issues</p>	
18/0080S	<p><b>9. Mortuary Chapel</b> No Issues but AB will take a look and report back at the next meeting.</p>	<p>AB</p>

18/0081S	<p><b>10. Play Park Inspections</b></p> <ul style="list-style-type: none"> <li>AN informed the meeting that the Playpark Inspections had taken place, and actions forwarded to the Town Steward.</li> <li>It was requested that the Skatepark Gate measurements should be forwarded to Admin to get replacement quotes.</li> </ul>	<p>Town Steward</p> <p>Town Steward</p>
18/0082S	<p><b>11. Rights of Way</b></p> <p>MS declared nothing to report until he attends the first workshop which will be held in March.</p>	
18/0083S	<p><b>13. Correspondence</b></p> <p>None</p>	
18/0084S	<p><b>14. Any Other Business</b></p> <ul style="list-style-type: none"> <li>A quote for the <b>Electrical work</b> was discussed, but SS stated that PAT Testing is not a requirement anymore if Risk Assessments are in place. SS will get confirmation of this. In the meantime, AN will get a breakdown from the “Wessex Group”, for actual costs for the external box repair to include the provision of an internal Isolator.</li> <li>NA raised the issue of dog fouling around the playpark near Gasson Hill. Signs will be sought and will be available from the Community Centre. SS stated he would have a work with Amey who maintains this park.</li> </ul>	<p>SS</p> <p>AN</p> <p>SS</p>
18/0085S	<p><b>Date of Next Meeting</b></p> <p><b>12<sup>th</sup> March 2019</b></p>	<p>All agenda items to the Clerk 7 days prior to the meeting</p>

There being no further business to discuss, the meeting closed at 7.50pm