



## TIDWORTH TOWN COUNCIL

Community Services September 2019

Minutes of the Community Services Committee meeting held on 10 September 2019 in the Community Centre at 7.00pm.

<p><b>Attended</b> Councillors: S Anderton (SA) in the Chair, P Hedge (PH), E O’Connell (EO), Ann Birch (AB), Sue Fell (SF), H Jones (HJ), Nigel Arch (NA), Kiri Kataria (KK)</p> <p>Admin - A Nicholls (AN)</p>	<p><b>19/0035S 1. Apologies for Absence:</b> Mike Sheppard (MS) – Absent <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item	Action By
19/0036S	<p><b>2. Declaration of Interest</b> None. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
19/0037S	<p><b>3. Minutes of Previous Meeting</b> Minutes of August 2019 meeting were ratified at September 2019 Full Town Meeting. Kiri Kataria was welcomed to the Council and in particular as a member of the Services Committee.</p>	
19/0038S	<p><b>3a Community Centre</b></p> <ul style="list-style-type: none"> <li>• <b>Labour quotes for Paint/Bollards/Parking Posts</b> 2 x folding parking posts have been purchased and received, but still waiting for 2 x wooden bollards. Once they have been received Tivoli will install them. Quotes for the decoration of the Community Centre Hall are still being obtained.</li> <li>• <b>Defib Training Dates</b> It was agreed to arrange Defib Training in May next year.</li> </ul>	<p>Town Steward/AN</p> <p>AN</p>
19/0039S	<p><b>4. War Memorial</b></p> <ul style="list-style-type: none"> <li>• <b>Repair to Solar Lighting</b> – AN informed the committee that she will get a response from Wessex once her contact is back off leave next week regarding the 4 new batteries to repair the Solar Panel.</li> </ul>	<p>AN</p>
19/0040S	<p><b>5. Grounds Maintenance</b></p> <ul style="list-style-type: none"> <li>• The Grounds Maintenance Meeting was held before this evening’s meeting due to availability issues. There were no</li> </ul>	

	<p>concerns from either Tivoli or The Council.</p> <ul style="list-style-type: none"> <li>Admin has already requested a quote from Tivoli to level and re-soil graves in the civilian cemetery. After the meeting Tivoli, HJ and AN visited the cemetery to identify the plots which need attention.</li> <li>It was agreed that the bus shelters around Tidworth should be checked for damage etc by HJ and KK. A list will be sought by AN.</li> <li>The next Grounds Maintenance meeting with Tivoli will take place at 1000hrs on Wednesday 9<sup>th</sup> October 2019.</li> </ul>	HJ/KK AN
19/0041S	<p><b>6. Cemetery</b></p> <ul style="list-style-type: none"> <li>No further issues, but the gate still requires painting.</li> </ul> <p><b>Mortuary Chapel</b></p> <ul style="list-style-type: none"> <li>The Open Day will take place on 21<sup>st</sup> September.</li> </ul>	
19/0042S	<p><b>7. Sparkle Team</b></p> <ul style="list-style-type: none"> <li>The Sparkle Team visit took place on 27 – 29 August. AN requested feedback to ensure tasks requested are being completed.</li> <li>The next visit will take place on 4 – 7 November.</li> <li>Cleaning of the Cemetery sign on the A338, southbound, will be re-added to their task list, as it appears not to have been done.</li> <li>The Drummer Lane broken rail will be reported to highways.</li> <li>KK stated that cars are crossing the pelican crossing when on a red light. This needs to be reported to the Police.</li> </ul>	AN  AN
19/0043S	<p><b>8. Paths for All</b></p> <ul style="list-style-type: none"> <li>No update.</li> </ul>	
19/0044S	<p><b>9. Budget</b></p> <ul style="list-style-type: none"> <li>The Budget for Month 5 (August 2019) was circulated. The maintenance of the War Memorial has not been added to the Budget, which was agreed to be about £1k at Full Town. Admin will address this.</li> <li>The contract for the Christmas Lights requires to be circulated to committee members so that they become familiar with the processes required.</li> </ul>	AN  AN
19/0045S	<p><b>10 Correspondence</b></p> <ul style="list-style-type: none"> <li>AN circulated a quote for £345 from Aquamark Environmental, to conduct an assessment on the hot water in the Community Centre, a probe, for further testing and a log book which would be kept by our COSHH Rep. A discussion took place and it was decided that this was not necessary at this time. All were in favour of this decision, except AB who was not in favour. AN will contact Aquamark to let them know they are not required.</li> </ul>	AN
19/0046S	<p><b>11. Date of Next Meeting</b></p> <p>Date of the next meeting will be Tuesday 8<sup>th</sup> October.</p>	<b>All agenda items to the Clerk 7 days prior to the</b>

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**There being no further business to discuss, the meeting closed at 7.50pm**