



Tidworth Town Council Mayor's Charity Constitution.

Name.

The name of the Charity shall be The Mayor of Tidworth's Charity, hereafter referred to as the Charity.

Vision.

To help and support individuals and families within the local community, by helping to provide equipment, support or financial help to enhance their quality of life. Furthermore, to support local organisations which are non-charity status in supporting the development of the local community and its residents.

Mission Statement.

The Charity endeavours to help and support the local residents of Tidworth and Perham Down and local organisations within those communities.

Charity Objectives.

The objective of the Charity is to enhance the local community and its residents including local businesses in the area of Tidworth and Perham Down. The word enhance is broken down in terms of preventing, reducing or improving the following;

- **Poverty** - including providing help for local residents to purchase equipment or financial support for dependants, helping with household costs or repairs deemed as the ability to prevent or reduce poverty to residents in the community.
- **Education** - including help within schools, pre-schools, clubs and others deemed educational by the Trustees.
- **Development of recreation activities** - including parks, amateur sports, arts, culture, heritage.
- **Health** - including disabilities, mental health, financial hardship, equipment needs and other disadvantages which may hinder everyday living.
- **Environmental** - including development of landscapes and facilities to develop community knowledge.
- **Religious** - including promoting and improving of facilities, knowledge and accessibility.

Powers .

In furtherance of the Charity objectives, but not otherwise, the Trustees may exercise the power to:

- Promote the health and well-being of the local community in Tidworth and Perham Down and work together irrespective of age, sex, ethnicity, ability, religion or political view.



- Promote environmental improvements and conservation, through education, encouraging and assisting the local community's involvement.
- Raising money; initially an additional fee will be attached to the hire of the community hall. The hirer will be given the option to complete a tick box to donate the amount (50p per hour). Holding events such as table top days, fun days, gala dinners, family events, community days/evening, dances, discos etc. All profits from these events going to the Charity.
- The Charity will be allowed to receive contributions from outside agencies without prejudice and solely benefiting the charity and not trustees or members of Tidworth Town Council.
- Carry out anything else within the law necessary to reach the Charity's objectives.
- The Charity will be allowed to purchase or hire equipment, licences, and advertising for events where necessary and agreed by all trustees.
- Take any form of action that is lawful, which is necessary to achieve the objectives of the Charity.

Membership.

- Membership will be open to those who are on the Leadership Committee of Tidworth Town Council.
- Membership will also be open to anyone with any interest in achieving the aims and objectives of the Charity.
- Where it is considered that membership would be detrimental to achieving the aims and objectives to the Charity, the Management Committee will have the power to refuse membership, terminate or suspend the membership of any member by resolution passed at a meeting.
- Trustees' decision is final.
- Any member of the Charity may resign his/her membership by providing written notice.

Management Committee.

- The Charity shall be administered by a management committee of no less than six (6) people and no more than ten (10), who must be at least 18 years of age. Members will be elected for a period of a year (May to May) but may be re-elected at an annual review meeting.

Trustees.

The Charity shall consist of Six (6) main Trustees these being:

- | | |
|----------------|-------------|
| ❖ Mayor | Chairperson |
| ❖ Deputy Mayor | Secretary |
| ❖ Town Clerk | Treasurer |



Other trustees will be the Chairs of **Projects, Engagements** and **Services** as their roles are significant to gain the full Tidworth Town Council's opinion on matters arising regarding the Charity without prejudice through their committees .

Any additional trustees the Charity considers necessary at the meeting required to carry out tasks/activities.

As the Charity becomes more established more trustees may be taken on with a maximum of ten (10) including the six (6) already in place.

Meetings.

- The members will meet when matters arise in the first year of the opening of the Charity, and this will take place in the Leadership Committee meeting.
- As the Charity develops and expands the members will then meet quarterly to discuss applications/nominations, actions, progress to date and consider future developments and events to raise money.
- Four members must attend the meeting in order for it to be quorate.
- It shall be the responsibility of the Chairperson (Mayor) to chair the section of The Mayor of Tidworth's Charity or designated to the Secretary (Deputy Mayor) in his/her absence.
- An annual review meeting must take place in May (at the Annual Town Meeting). At least seven (7) days' notice must be given before the meeting can take place.
- All members of the Management Committee are entitled to vote. Voting shall be conducted by a proposer and a seconder, then a majority show of hands.

Finance.

- All monies acquired by the Charity including donation, contribution, raised and bequest will be paid into an account operated by the trustee committee in the name of The Mayor's Charity. All funds must be applied to the aims and objectives of the Charity.
- Bank accounts will be opened in the name of the Charity (The Mayor of Tidworth's Charity). All cheques must be signed by two (2) members of the designated three (3) signatories, either the Chairperson, Secretary or Treasurer.
- Any income/expenditure of the Charity will be the responsibility of the Chairperson, Secretary and Treasurer to ensure that all funds are utilised to meet the aims and objectives of the Charity.
- All accounts will be independently examined at the end of each financial year. An annual financial report will be presented at the annual review meeting.

Reserve Policy.

The Charity may have a reserve if there has not been an appropriate application which correlates with the Charity's objectives and rules.



Alteration of the Constitution.

- Any changes to the Constitution must be agreed by a majority vote at the annual review meeting.
- Any amendments to this Constitution or dissolution of the Charity must be conveyed to the Chairperson or Secretary formally in writing. The members will then decide on the date of an extraordinary meeting to discuss proposals.

Dissolution.

- The Charity may be dissolved if deemed necessary by the members in a majority vote at the annual review meeting or extraordinary meeting. Any remaining funds shall be transferred to local causes as agreed by Tidworth Town Council.

Signed: Chairperson Print.....

Signed: Secretary Print.....

Signed: Treasurer Print.....

Signed: Member Print.....

Signed: Member Print.....

Signed: Member Print.....