



**Tidworth Town Council**  
**Leadership**  
**June 2019**



Minutes of the Leadership Committee on 25<sup>th</sup> June 2019 in the Community Centre at 7pm

<p><b>Attended</b> Councillors S Fell (SF) in the Chair, S Anderton (SA) A Connolly (AC), M Connolly (MC), B Pratt (BP)</p> <p>Town Clerk (CL)</p>		<p><b>1. 19/014L Apologies:</b> <b>C’llr S Slater - Holiday</b> Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted. <b>BP proposed that the apologies were accepted, seconded by AC, carried.</b></p>
Item	Agenda Item	Action by
19/015L	<p><b>2. Declaration of interest – NONE</b> (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>	
19/016L	<p><b>3. Minutes of May 2019 meeting</b> Approved at June 2019 Full Town Council meeting, no matters arising.</p>	
19/017L	<p><b>4. Civic Centre</b> AC advised that there were no current updates. The Clerk has managed to find some historic reports which will be beneficial when submitting planning.</p>	AC
19/018L	<p><b>5. Website/Emails</b> Having met with David Foster from Honeystone prior to the meeting the members have agreed to wait for him to provide options going forward with emails. The support contract was discussed as well as purchase of an external hard-drive. The members asked the Clerk to source an independent IT consultant to discuss ALL website and IT issues, it was agreed that whatever the outcome business continuity is paramount.</p>	CL
18/019L	<p><b>6. Mission Statement</b> BP has done a lot of background work on Mission Statements and has written a draft. This has come off the back of the HR audit but it is something the members have been aware is lacking for a while. It was agreed that it was a very good document but MUST be a whole Council decision. Therefore, it was agreed that a ‘Blue Sky’ thinking type evening will be arranged with perhaps the attendance of somebody from Connor HR Consultancy. The Clerk will speak with them to find out if this is a service they offer.</p>	
19/020L	<p><b>7. Finance</b> <b>Quote for Accounts Software to be added to additional PC.</b> TTC currently only has one licence for Omega (accounts software) and</p>	

	<p>currently pays £488.00 + VAT per annum. To increase to 2-5 licences there would be an additional cost of £173.00 making the total cost £661.00 + VAT per annum.</p> <p>The Clerk explained that the current set up meant that in theory she is the only member of staff able to do any accounts work or she needs to be away from her desk to enable admin to do any of the work.</p> <p>There is some confusion regarding where the information would be stored, therefore the Clerk will include this when speaking with the IT consultant.</p>	
19/021L	<p><b>8. Reports</b></p> <p><b>Community Services</b> SA reported on the meeting held on 18<sup>th</sup> June 2019 Minutes will be circulated with Full Town Agenda.</p> <p><b>Community Engagement</b> In SA's absence CL reported on the meeting held on 18<sup>th</sup> June 2019. Minutes will be circulated with Full Town Agenda.</p> <p><b>Town Clerk</b> CL provided feedback from the recent Councillor Training. Those who replied to her found it useful. Most would like some Planning Training. This has been provided before but the members feel it is a bit long winded and not all of it is relevant, therefore MC will provide some in house training. She advised that she is working closely with Su from Connor HR on the outcomes of the HR audit.</p>	
19/022L	<p><b>9. Home Farm</b></p> <p><b>Part 2 Resolution to exclude public for this item - The Public Bodies (Admission to Meetings) Act 1960.</b></p> <p>There was a lengthy discussion regarding the options for the Home Farm field. AC reported about a meeting himself, the Mayor and Town Clerk had with Wooley and Wallace regarding the value of the land. It was agreed that Leadership need to make a recommendation to Full Town Council and that it was not necessary that it is kept as 'Part 2'</p> <p><b>SA proposed that after being advised that should the land be sold it is best to do so in 2 parts at a value of £125,000.00, TTC should engage Wooley and Wallace to market the land, seconded by BP, carried.</b></p>	
19/023L	<p><b>Correspondence/AOB</b> <b>None</b></p>	
19/024L	<p><b>10. Date of next meeting</b></p> <p style="text-align: center;"><b>TBC</b></p>	Agenda items to be submitted to the Clerk 7 days before meeting

**There being no further business  
to discuss the meeting closed at 9pm.**