



Tidworth Town Council
Leadership
October 2019



Minutes of the Leadership Committee on 22nd October 2019 in the Community Centre at 7.15pm

Attended Councillors S Fell (SF) in the Chair, S Anderton (SA) A Connolly (AC), M Connolly (MC), B Pratt (BP) A Sharlott (AS) S Slater (SS)		1. 19/035L Apologies: None Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.
Item	Agenda Item	Action by
19/036L	2. Declaration of interest – NONE (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).	
19/037L	3. Minutes of July 2019 meeting Approved at August 2019 Full Town Council meeting, no matters arising. September's meeting was cancelled.	
19/038L	4. Civic Centre The pre planning application has now been submitted. The Clerk reported that the Geotech tests have now been completed on the Community Centre field.	
19/039L	5. Home Farm Now that access has been confirmed the members are keen to now market the land as previously agreed. The Clerk will sign the agreement and return it to Woolley and Wallis. Proposed by AC, seconded by BP, carried.	CL
19/040L	6. HR SF announced that the Town Steward has resigned and his last working day will be 31 st October 2019. The members discussed whether to replace him or not. It was agreed that the Chair of Services (SA) would work closely with Services Admin and the Town Clerk to monitor how it works without filling the role.	SA/CL/AN
19/041L	7. Internal Audit Report The Internal Audit Report had been circulated with comments from the Clerk regarding recommendations made. The member are happy to recommend to full Town Council that appropriate action is being taken and to accept the report with the Clerks comments.	

19/042L	<p>8. Reports</p> <p>Community Services</p> <p>SA reported on the meeting held on 8th October 2019. The members discussed and have made recommendation for CCTV servicing. Defibrillator training has been booked for 13th May 2020. The new batteries to repair the solar panel at the War Memorial are now installed. There are no major issues with Ground Maintenance, Cemetery or Mortuary Chapel. The committee discussed budget and will be making recommendation to full council.</p> <p>Community Engagement</p> <p>SS reported on a meeting held on 15th October 2019. There is a site visit to Humber Lane with AJ Mayhew to check the viability for the Tidworth Town Festival 2020. All is in place for Halloween, being led by C’Ilr Wright. Preparations are coming along well for Christmas. Due to Royal Mail deadlines there will not be an edition before Christmas as the timeframe does not allow for enough content. <i>BP said that it was a shame there would not be a Christmas edition and was there anyway around it? The Clerk will speak to the Editor and Admin and see if for this edition only we could distribute ourselves.</i> The committee discussed budget and will be making recommendation to full council.</p> <p>Town Clerk</p> <p>The Town Clerk reported that both admin staff are now enrolled on the ILCA course. As it is half term the following week the office should be quieter therefore it is planned for them to study an hour a day and then report to the Town Clerk the following week to discuss how much more time is needed to complete the course.</p>	
19/043L	<p>Budget</p> <p>The Clerk had circulated a Budget Proposal to the members including committee recommendations, previous years income/expenditure and forecast expenditure for 2019. The members will take this away and confirm figures at their next meeting.</p>	
	<p>9. Correspondence</p> <p>NONE</p>	
19/044L	<p>10. Date of next meeting</p> <p style="text-align: center;">TBC</p>	Agenda items to be submitted to the Clerk 7 days before meeting

**There being no further business
to discuss the meeting closed at 8.45pm.**